

Volunteer Duties for Bus Chaperones:

- Needed for football games, marching festivals/competitions, and UIL concert/sight reading
- Volunteers **meet in the band hall at Kingwood High School**. See Charms for specific dates and times. **Chaperones for football games usually arrive between 4:30-5pm.**
- Sign up for a bus and receive a binder with all of the things you will need (roll call list, chaperone badge, paperwork for students not riding the bus back home, band aids etc.) There is a checklist on the front of your binder listing your responsibilities. Ideally, there are two chaperones per bus.
- You will be given snacks to hand out on the bus after the game.
- Upon boarding the bus, **tape the bus number to window**. Once students board, **call roll** from the provided list and let the student leadership on board know if everyone is present.
- **Free ride to the game, free entrance to the game/festival/competition. Sit with the band and other chaperones and cheer for Kingwood!**
- Call roll again on the bus before leaving for home and let student leadership know if everyone is present. **Hand out snacks**. Pass around the trash bag found in the binder.
- Upon arrival at Kingwood High School, collect trash once more and check the bus for items left behind. Return unused snacks and binder to the band hall.
- Marching festivals/competitions are on Saturday and can last between half a day and a full day. Charms will be updated with specific times once they are known.

Volunteer Duties for Concessions:

- Please **wear a hat and closed toe shoes**. No children under the age of 17 are allowed in the concession stands – City of Humble regulations.
- Volunteering for concessions is fun, you meet other band families and **you get into the game for free!**
- For concessions at **Turner Stadium**:
 - Meet and check in at the storage unit (The Pod) located on the driveway between the press box and the school, near the main entry gate to the stadium by the flags. KM4B's Pod is the fourth door from the right. It will be open on game days with a coordinator in a Kingwood shirt or hat and a card table for sign in.
 - Upon check in, you will receive a KHS Concessions Volunteer name tag sticker and instructions on where to enter the gate and which concession stand to go to.
 - If you are working second shift and came to watch the first part of the game, check in at the pod to get your KHS concession volunteer name tag and instructions for your shift before watching the game.
 - If you are working second shift and arrive at the start of second shift, meet at the Pod to check in and receive your name tag and instructions.
 - First shift will help move food/equipment from the pod to your assigned concession stand. The concession coordinator will explain the setup, will assign you a job, and will provide guidance during your shift.
 - Second shift will continue selling concessions and help shut down, clean up, and move food/equipment to the pod. The concession coordinator will assign you a job and will provide guidance during your shift.
 - See Charms for specific dates and times. **Turner first shift is usually 4:30–7:30pm and second shift is usually 7:30-10:30pm (for a normal 7pm game).**
- For concessions at **Kingwood High School**:
 - Meet and check in at the concession stand to the right of the entry gate.
 - You will receive a KHS Concessions Volunteer name tag sticker.
 - The concession coordinator will assign you a job and will provide guidance during your shift.
 - See Charms for specific dates and times. **KHS first shift is usually 3:30–6pm and second shift is usually 6-8:30pm.**

Please feel free to contact us with any questions:

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